Listing Transfer Request Form

This serves as request and authorization to transfer the listing(s) below:

ALL SIGATURES ARE REQUIRED

(1) _____ _____
MLS# Address

_____
Seller's Printed Name

_____
Seller's Signature

_____
Date

(2) _____ _____
MLS# Address

_____
Seller's Printed Name

_____
Seller's Signature

_____
Date

(3) _____ _____
MLS# Address

_____
Seller's Printed Name

_____
Seller's Signature

_____
Date

(4) _____ _____
MLS# Address

_____
Seller's Printed Name

_____
Seller's Signature

_____
Date

By signing this form all parties agree and give permission to Venice Area Board of REALTORS® to transfer said listing(s). It is understood that, in accordance with policy, it may take up to 48 business hours from time of receipt to complete this request.

_____ _____ _____
Original Agent Name | Agent ID | Date

_____ _____ _____
Original Listing Office | Office ID | Date

_____ _____ _____
Original Broker Printed Name | Broker Signature | Date

_____ _____ _____
New Agent Name | Agent ID | Date

_____ _____ _____
New Listing Office | Office ID | Date

_____ _____ _____
New Broker Printed Name | Broker's Signature | Date

Please send this form, complete with ALL required signatures (seller, releasing broker and accepting broker). PLEASE NOTE: If agent is transferring to a new office, the agent transfer MUST be completed in MLS before listings can be transferred. This process may take up to 48 hours to complete. You may email to: caitlin@vabr.org or fax to 941/484-1974 or drop it off.